National Educational Research Conference 2020

Quality Education for Sustainable Development

05-06 June 2020

Venue: **National Academy for Education Management (NAEM)**

Ministry of Education, Dhanmondi, Dhaka 1205

GUIDELINES FOR CONFERENCE PROPOSAL SUBMISSION

(Please read all instructions carefully and maintain them in your proposal form accordingly)

Principal Criterion

Adhere to the stipulated word count. If the word limit for each section is crossed (even by one word), thesubmitted proposal will be rejected without any consideration.

- Title (15 words maximum)
- Abstract (150 words maximum)
- Session Description (150 words maximum)
- Short Biography (60 words maximum)

1. Title (15 words maximum)

A good title attracts participants to the session.

- The title should match the proposal.
- It should accurately reflect the content of the presentation.
- Try to make it interesting and catchy.
- Avoid gimmicky titles.

2. Abstract (150 words maximum)

The abstract is important because it is what the conference participants will read in the program book about your presentation.

- Aim, methodology, findings and implications will be described in abstract.
- Suggested Format: 2-4 general sentence(s) relating your topic to its importance in the field, theory and/or research; 3-6 sentence(s) describing what you are going to do in your session; and the last sentence stating the implications of your study.
- Write in the 3rd person.
- Spell out acronyms used (other than very common ones like GoB, MoE, UNICEF, UN).

4. Session Description (150 words maximum)

This is crucial as it will help the Reviewers to judge the quality of your presentation. Please note that an outline of the sequence of presentation should be written in this section. Suggested Format:

- It should have a clearly stated rationale.
- It imbeds the paper within some current practice, theory or research.
- It describes what the presenter intends to do.
- It states the session description with an outline of the sequence of presentation.
- It includes some supporting details.
- It discusses the implications of the paper.

5. Final Instructions

- Read the 'Call for Papers' document. Complete the 'Paper Proposal Form'.
- Prepare your title, abstract, session description and short biography beforehand.
- Ensure everything is well written – adheres to word counts, free of typos/grammar/spelling mistakes. Therefore needs to be carefully edited, proof read.
- Submit your proposal online before or on 25April, 2020 and email to conference.naem@gmail.com.